

RE: SHELBY COUNTY Sheriff Sale Procedure Change

Anne Thurston, Shelby County Assessor, announced that any sales disclosure with a conveyance date of January 1, 2010 or after will be charged a \$5.00 fee per sales disclosure if it is NOT filed on line with the SDF ID.

The sales disclosure form link to file on line is available at:

http://www.stats.indiana.edu/sdf/R1_5/sdfEnter_07_09.aspx

After you complete the sales disclosure information on line, make sure you press the SUBMIT button. Then you must print the PDF version of the sales disclosure and submit it with your sheriff sale documents the day of sale.

Sales disclosures that are filed on line will be assigned an SDF ID which is printed in the upper right hand corner of the Sales Disclosure Form. At the sheriff sale we will check the sales disclosure form to see if it has been filed on line and assigned a system SDF ID number. If the SDF ID is documented on the sales disclosure, then you will not be assessed the \$5.00 fee per sales disclosure at the sheriff sale.

If you do not file the sales disclosure on line, then you must present a \$5.00 check per sales disclosure made payable to the Shelby County Assessor.

Day of sale documents include:

1. Bid
2. Completed sales disclosure
3. Completed Sheriff's Deed
4. Check for Recorder (\$16.00 1st page, \$2.00 each additional page, and \$1.00 non compliance)
5. Check for Auditor (\$5.00 per parcel)
6. Check for Assessor (\$5.00 per sales disclosure if sales disclosure not filed on line)
7. Self addressed Stamped Envelope

Questions regarding the Shelby County Assessor on line sales disclosure filing should be directed to:

Anne Thurston
Shelby County Assessor
317-392-6305
athurston@co.shelby.in.us